

# CVA File Layout (REQ and RSP)

## Action Code Listing

Action codes are transactions transmitted from Supplier to Columbia in the REQ file. Suppliers will use action codes to indicate the intent of each transaction.

Action Code	Description
1	Enroll customer
2	Remove customer <b>Note:</b> Customer must have billed at least once with Supplier before Supplier may use Action Code 2
3	Enroll customer and request 24 months of customer consumption history
4	Request 24 months of customer consumption history for preliminarily accepted customer or existing customer
5	Change Rate Code associated with preliminarily accepted customer or existing customer
6	Cancel pending customer enrollment
7	Cancel pending customer removal
G	Columbia generated: Remove customer <b>Note:</b> "G" not valid in REQ file; Valid only in RSP file

The tables below summarize action codes that are valid in both the REQ and RSP files. **Action code G is valid in the RSP file only.** Suppliers will receive a G notification in their RSP files for a generated removal processed.

The table summarizes valid **Notification Codes** and associated Action Codes.

Associated Action Code(s)	RSP File Notification Code
1-7	CNF (Receipt Confirmation)
1-3, 5	ACP (Preliminary Acceptance)
1-7	REJ (Rejected)
1-3, 5-7	ACF (Final Acceptance)
3, 4	CNS (Consumption Data)
G	GRP (Generated Removal Pending)
6	GRC (Generated Removal Cancelled)
6	RSC (Rescinded)

## Audit Error Code Listing

The table summarizes Error Codes that are valid in the RSP file.

Error Code	Description
0001	Unauthorized action code
0002	Invalid or missing action code
0003	Invalid or missing permanent customer identification number (Account number)
0004	Invalid or missing sequence number
0005	Invalid or missing check digit
0006	Invalid or missing Supplier Rate Code
0007	Invalid or missing Tax Exemption Indicator
0008	Invalid or missing Tax Exempt Percent
0009	Invalid or missing enrollment indicator
0010	Invalid or missing nomination group number
0011	Supplier code invalid for supplier
0012	Supplier rate code invalid for Columbia company
0013	Supplier rate code not on file with Columbia company
0014	Customer account invalid for Columbia company
0015	Customer account not on file with Columbia company
0016	Check digit incorrect for customer account
0017	Duplicate transaction > Pending transaction by the same supplier
0018	Invalid customer account > Enrolled in transportation service
0019	Customer account not active
0020	Cannot enroll customer account > Verify Supplier rate code
0021	Supplier rate code not active
0022	Customer account enrollment pending with another supplier
0023	Customer account already enrolled with supplier
0024	Customer account cannot be removed from program
0025	Customer not currently enrolled with supplier
0026	No pending transaction > Invalid cancel or update
0027	Customer account on public assistance program (PIP) – OH Only
0028	Customer account on public assistance program (CAP) – PA Only
0029	Blank not used
0030	Enrollment indicator required (PA Only)
0031	Invalid company use account
0032	Invalid special contract account
0033	Invalid under investigation
0034	Customer account exceeds consumption limit

*Continuation: Error code listing*

Error Code	Description
0035	Nomination group and zip code mismatch
0036	Supplier not authorized to enroll revenue type
0037	Invalid budget account
0038	Invalid budget arrears
0039	Invalid payment plan
0040	Invalid payment plan arrears
0041	Invalid customer account arrears
0042	Invalid cancel (Action code 2) > Customer pending enrollment with new supplier
0043	Previous enrollment rescinded in current cycle
0044	Invalid propane account
0046	Cancel prohibited from this source
0047	Cannot change supplier rate code until customer bills once with current rate code
0048	Customer ineligible for supplier rate code change > Re-enroll with action code 1 or 3
0050	Ineligible contract rate schedule

## RSP Notification Codes

Each action code request will provide an appropriate response notification in the RSP file.

When a supplier enrolls a new customer they will receive CNF, ACP, ACF notifications. If an account fails to enroll for any reason, Suppliers will receive a reject notification with an error code. You can receive reject notifications at any time during the enrollment cycle for pending customers.

RSP File NOTIFICATION CODES								
	CNF	ACP	REJ	ACF	CNS	GRP	GRC	RSC
	Receipt Confirmation <sup>(1)</sup>	Preliminary Acceptance	Rejected	Final Acceptance	Consumption Data	Generated Removal Pending	Generated Removal Cancelled	Rescinded
REQ File ACTION CODES								
1 – Enroll customer	X	X	X	X				
2 – Remove customer	X	X	X	X				
3 – Enroll customer and request 24 months of customer consumption history	X	X	X	X	X			
4 – Request 24 months of customer consumption history for preliminarily accepted or existing customer	X		X		X			
5- Change Supplier Rate Code effective next billing, for preliminarily accepted or existing customer	X	X	X	X				
6 – Cancel pending customer enrollment	X		X	X			X	X
7 – Cancel pending customer removal	X		X	X				
8 – Columbia-generated: Remove customer <sup>(2)</sup>						X		

- (1)** – Notification Code CNF is issued to confirm receipt of Supplier-requested transactions only (i.e., Action Codes 1-7)
- (2)** – Action Code G is not valid in REQ file; valid in RSP file only

## REQ File Maintenance

1. Appending previously accepted transactions results in redundant processing and potentially unintended results
2. REQ file is processed and cleared each business day by Columbia
3. Re-processing previously accept REQ transactions may result in inappropriate requests

### Two examples follow; Examples assume:

- Transactions are added to the end of "yesterday's" REQ file
- Transactions reference the same customer
- CNF notifications are returned

Day	REQ File with appended transactions	Processing Result
1	Action Code=5, Rate Code=ABV01	Rate Code: ABV01 updated in Columbia database
2	Action Code=5, Rate Code=ABV01	Rate Code: ABV01 already in Columbia database Notification Code: REJ, Error Code=0017 (duplicate transaction)
	Action Code=5, Rate Code=ABV02	Rate Code: ABV02 updated in Columbia database
3	Action Code=5, Rate Code=ABV01	Rate Code: ABV01 updated in Columbia database
	Action Code=5, Rate Code=ABV02	Rate Code: ABV02 already in Columbia database Notification Code: REJ, Error Code=0017 (duplicate transaction)

## Enrollment Effective Date

Rolling Enrollment enables suppliers to enroll customers immediately. The effective enrollment date (i.e. first date of service) is the day after the meter reading date, provided there is no rescind. Below, are two examples of how the rescind period effects a customer's first date of service.

	SUN	MON	TUE	WED	THU	FRI	SAT
<b>EXAMPLE #1</b> Rescind period expires <b>BEFORE</b> the Meter Reading date	5	6 Enrollment requested by Supplier	7 ACP notification Effective Date=15th	8	9	10	11
	12	13 Rescind Period expires at 5pm	14 Meter Reading date	15 Enrollment posted First Date of service	16 ACF Notification Effective Date =17th	17	18
<b>EXAMPLE #1</b> Rescind period expires <b>AFTER</b> the Meter Reading date	19	20 Enrollment requested by supplier	21 Meter Reading date ACP Notification Effective Date = 27 <sup>th</sup>	22 First Date of Service	23	24	25
	26	27 Rescind Period expires at 5pm Enrollment posted	28 ACF notification Effective Date = <u>22th</u>	29	30	1	2

**Example 1:** Shows the customer meter reading date after rescind period. This customer will enroll effective on the 17<sup>th</sup> after the meter reading date.

**Example 2:** This example shows the customers meter reading date within rescind period. Customers will receive a 7 day rescind period. When the rescind period is satisfied, meaning the customer remains enrolled with the new supplier, our system will "back date" the effective date to one day after the meter reading date.

## Transaction File Summary

The following table summarizes the Columbia gas transaction files you will use to maintain your Choice accounts and process enrollments. All files are transmitted on a monthly or daily basis.

File Description	File Name and Type	Example (where XX is first two characters of a Supplier Code)	INbound from- Supplier-to Columbia <b>OUTbound</b> from- Columbia- to-Supplier	Transmit Daily or Monthly Even If Empty
<b>From Supplier to Columbia</b>				
Request file	xx.REQ	XX.REQ	IN	Each business day
Supplier rate request new and price change	xx.RRQ	XX.RRQ	IN	Each business day
Supplier Customer List Request	xx.LRQ	XX.LRQ	IN	Each business day
<b>From Columbia to Supplier – Transaction-related</b>				
Response file	xxxxxymmdd.RSP	XX20151015.RSP	OUT	Each business day Even if empty
<b>From Columbia to Supplier – Customer-related</b>				
Customer Billing and Adjustments file	xxxxxymmdd.BIL	XX20151015.BIL	OUT	Each business day
Customer Disconnect file	xxxxxymmdd.DIS	XX20151015.DIS	OUT	Each business day Even if empty
Customer Non-Payment file	xxxxxymmdd.NOP	XX20151015.NOP	OUT	Each business day Even if empty
<b>From Columbia to Supplier – Rate-related</b>				
Preliminary, Rejected and Final Accepted Rate file	xxxxxymmdd.RRS	XX20151001.RRS	OUT	Each business day Even if empty
<b>From Columbia to Supplier - Reports</b>				
Active Customer List report	xxxxxymmdd.ACT	XX20151001.ACT	OUT	Monthly
Count of Customers in ACT file	xxxxxymmdd.CNT	XX20151015.CNT	OUT	Monthly
Detailed Customer Billing report	xxxxxymmdd.DET	XX20151001.DET	OUT	Monthly
Demand Curve report	xxxmmddy.DMD	XXX10005.DMD	OUT	Monthly
Marketer Billing Rate report	xxxxxymmdd.RATE	XX20151001.RATE	OUT	Monthly
Choice Revenue report	xxxxxymmdd.REVMK	XX20151000.REVMK	OUT	Monthly
<b>From Columbia to Supplier – Customer List</b>				
Customer List Response file	xx.yxxxymmdd.CLST.RESP	XX.20241012.CLST.RESP	OUT	Each business day



## Transaction File Descriptions

Transaction files are used to transmit data between Supplier and Columbia.

The password-protected CHOICE Suppliers "File Exchange" on the ColumbiaSuppliers.com website is used to transmit transaction files and reports between Columbia and Supplier.

### **Transaction files and reports are:**

- Stored in an assigned Supplier-specific directory
- Retained for 90 days

**"Inbound"** transaction files are transmitted from Supplier to Columbia.

### **There are only two inbound from-Supplier-to-Columbia files:**

- Request file, xx.REQ
- Supplier Rate Code Request file, xx.RRQ

Each of these files must be an ASCII text file, system generated or edited using word processing software that can save a TXT file.

**"Outbound"** transaction files and reports are transmitted from Columbia to Supplier. The file names are found in the Transaction File Summary table below.

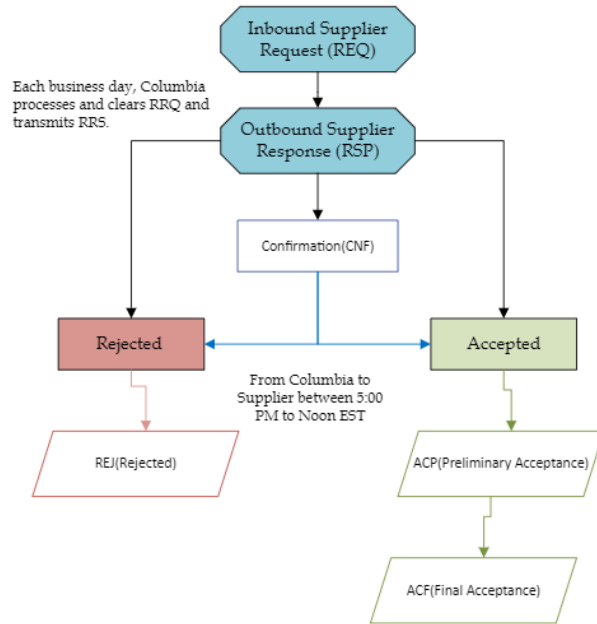
Any day between 12:00pm (noon) and 5:00pm EST Supplier uploads to Supplier-specific directory, REQ and RRQ files. **Files uploaded after 5:00pm EST may not be processed by Columbia until the next business day.**

Each business day at 5:00pm EST through 12:00pm EST the following business day Columbia processes and clears REQ and RRQ files, and uploads to Supplier-specific directory, an RSP file and rate-related RRS files.

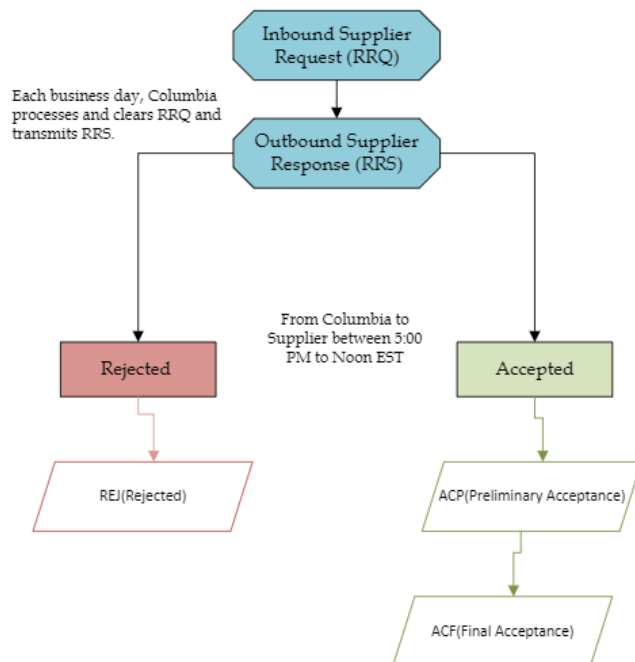
The following files must be present in the Supplier-specific directory at all times; Supplier is to upload and download files in Supplier-specific directory but never edit or delete files, including:

Request file, xx.REQ  
Response file, xxyyyymmdd.RSP  
Customer Rate Code Request file, xx.RRQ  
Rate-related Response files, xxyyyymmdd.RRS

# REQ FILE



# RRQ FILE



# REQ (Request) File Format

REQ record lengths and formats must conform to the following layout.

Position	Length	Data Type	Data Element Name	Additional Information
1	1	Alpha/Num	Action Code	See table of valid <a href="#">Action Code</a>
2	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
14	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
19	7	Alpha/Num	Supplier Optional Information	Not required
26	5	Alpha/Num	Filler	Blank
31	8	Num	Nomination Group Number	If Action Code = 1 or 3 (OPTIONAL) For other Action Codes: "blank"

*Do not use any word processing software to enter or change accounts. Use the recommended text editor software, WordPad or notepad.*

# RSP (Response) File Format

RSP record lengths and formats vary depending on the Notification Code placed in the eighth data element

The layout of the first eight data elements of each RSP record are the same record to record

**The layout of first eight data elements of each RSP record are the same record to record:**

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) or "blank" 2 Digit Rate Code or "blank"
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See table of valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	<b>Columbia assigns a unique Confirmation Number to:</b> <ul style="list-style-type: none"> <li>&gt; Each Supplier-initiated transaction (Action Code 1); the same Confirmation Number is included in <u>related</u> notifications (ACP, REJ, ACF, RSC)</li> <li>&gt; Each Customer- and Columbia-initiated transaction (ACP, REJ, ACF, GRP, GRC, RSC notifications)</li> </ul>

Continuation: RSP file format

Position	Length	Data Type	Data Element Name	Additional Information
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8	Num	Effective Date	If <a href="#">Notification Code</a> = ACP, ACF: Format: YYYYMMDD For other Notification Codes: "blank" Required Valid Notification Codes: CNF (Receipt Confirmation) ACP (Preliminary Acceptance) REJ (Rejected) ACF (Final Acceptance) CNS (Consumption Data) GRP (Generated Removal Pending) GRC (Generated Removal Cancelled) RSC (Rescinded)

## When Notification Code = CNF (Receipt Confirmation)

The layout of the first eight data elements of each RSP record are the same record to record (*See Data Elements above the first bolded line*)

The **CNF Notification Code** is used to confirm receipt of a previous days REQ transaction.

Every Supplier initiated transaction will receive a CNF confirmation.

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See table of valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8		Filler	
46	3	Alpha/Num	Notification Code	<b>CNF</b> (Receipt Confirmation)
49	1	Alpha/Num	Action Code	As received in REQ
50	12	Num	Customer Account Number	As received in REQ
62	5	Alpha/Num	Supplier Rate Code	As received in REQ
67	12		Filler	
79	8	Num	Nomination Group Number	As received in REQ

## When Notification Code = ACP (Preliminary Acceptance)

The layout of the first eight data elements of each RSP record are the same record to record (*See Data Elements above the first bolded line*)

The last two data elements provide the customer's billing unit and the source of the transaction (*See Data Elements above the first bolded line*)

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See table of valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8	Num	Effective Date	Format: YYYYMMDD If notification is Supplier initiated; The scheduled posting date is the day after meter reading date or day the rescind period expires, whichever is later If notification is Columbia initiated; The scheduled posting date is immediate, the date the notification is sent.

Continuation: ACP Notification

Position	Length	Data Type	Data Element Name	Additional Information
46	3	Alpha/Num	Notification Code	<b>ACP</b> (Preliminary Acceptance)
49	1	Alpha/Num	Action Code	As received in REQ
50	12	Num	Customer Account Number	As received in REQ
62	5	Alpha/Num	Supplier Rate Code	As received in REQ
67	12	Alpha/Num	Supplier Optional Information	As received in REQ
79	8	Num	Nomination Group Number	As received in REQ
87	2	Num	Billing Unit	Populated if Action Code = 1-3, 5
				All <a href="#">Action Codes</a> associated with ACP notification
89	1	Alpha/Num	Source	B (Business)
				C (Customer)
				M (Supplier)



## When Notification Code = ACF (Final Acceptance)

The layout of the first eight data elements of each RSP record are the same record to record (*See Data Elements above the first bolded line*)

An additional eight data elements contain an exact copy of the record in the inbound from-Supplier-to-Columbia REQ file (*See Data Elements above the first bolded line*)

When the Action Code in position 49 contains the value "1" or "3" (i.e., enrollment Action Codes), the record includes an additional eleven data elements (*See Data Elements above the first bolded line*)

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
20	1	Alpha/Num	Action Code	See table of valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8	Num	Effective Date	Format: YYYYMMDD if Action Code = 1 or 3: First date of service If Action Code = 2: Last date of service If Action Code = 5: "blank" Note: Effective Date may be different than Effective Date in ACP notification

Continuation: ACF Notification

Position	Length	Data Type	Data Element Name	Additional Information
46	3	Alpha/Num	Notification Code	Required <b>ACF</b> (Final Acceptance)
49	1	Alpha/Num	Action Code	As received
50	12	Num	Customer Account Number	As received
62	5	Alpha/Num	Supplier Rate Code	As received
67	12	Alpha/Num	Supplier Optional Information	As received
79	8	Num	Nomination Group Number	As received in REQ
87	9	Num	Service Identification Number	Internal Use 9-digit Permanent Service Identification Number (PSID) Populated if Action Code = 1,3
96	2	Num	Billing Unit	Populated if Action Code = 1,3
98	8	Num	Nomination Group Number	As received in REQ
106	1	Alpha/Num	Account Status	If Action Code = 1 or 3: A (Active) Else: "blank"
107	1	Alpha/Num	Meter Type	If Action Code = 1 or 3: L (Low Pressure), H (High Pressure) Else: "blank"
108	1	Alpha/Num	Revenue Type	If Action Code = 1 or 3: C (Commercial), I (Industrial), R (Residential) Else "blank"
109	33	Alpha/Num	Customer Name	Populated if Action Code = 1 or 3 Else: "blank"
142	33	Alpha/Num	Service Address: Street	Populated if Action Code = 1 or 3 Else: "blank"
175	39	Alpha/Num	Service Address	Populated if Action Code = 1 or 3
				Else: "blank"
				20 Character City
				1 Space

				2 Character State
				1 Space
				5 Digit Zip (first 5 digits of zip+4 code)
				1 Space
				4 Digit Zip (Last 4 digits of zip+4 code)
				1 Space
				4 Character Carrier
214	12	Alpha	Customer Phone	If Action Code = 1 or 3: 999-999-9999 Else: "blank"
226	12	Alpha	Business Phone	If Action Code = 1 or 3: 999-999-9999 Else: "blank"

## When Notification Code = CNS (Consumption Data)

The layout of the first eight data elements of each RSP record are the same record to record (*see Data Elements above the first bolded line*).

When the Action Code in position 20 contains the value "3" or "4", the record includes the Service Identification Number followed by up to 24 groups of consumption data.

The record includes an additional three data elements for each group of consumption data, repeating up to 24 times (*See Data Elements above the first bolded line*).

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID), 3 Digit Sequence Number, 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See table of valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8	Num	Effective Date	If notification is Supplier initiated; The scheduled posting date is the day after meter reading date or day the rescind period expires, whichever is later
46	3	Alpha/Num	Notification Code	<b>CNS</b> (Consumption Data)

Continuation: CNS Consumption Data

Position	Length	Data Type	Data Element Name	Additional Information
49	9	Num	Service Identification Number	<b>Internal Use</b> 9 Digit Permanent Service Identification Number (PSID) Primary, if multiple PSIDs
<i>Consumption History (Group)</i>				Group repeats up to 24 times
58	6	Num	Revenue Cycle	Format: YYYYMM
64	8	Num	Meter Reading Date	Format: YYYYMMDD
72	9	Num	Consumption	State-specific unit of measure specified without decimal For CVA: therms

## When Notification Code = RSC (Rescinded)

The layout of the first eight data elements of each RSP record are the same record to record (*See Data Elements above the bolded line*).

The **RSC Notification Code** is a response to a customer's request to rescind before the rescind date.

Position 49 contains the Confirmation Number of the Enroll transaction that was canceled.

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See table of valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8	Num	Effective Date	"blank"
46	3	Alpha/Num	Notification Code	<b>RSC</b> (Rescinded)
49	9	Num	Confirmation Number	Required Confirmation number of the Enroll transaction that was canceled

## When Notification Code = GRP (Generated Removal Pending)

The layout of the first eight data elements of each RSP record are the same record to record (*See Data Elements above the bolded line*).

The **GRP Notification Code** is generated as a result of another Supplier's "add customer" request

The record includes an additional data element (*See Data Elements above the bolded line*).

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID), 3 Digit Sequence Number, 1 Digit Check Digit
20	1	Alpha/Num	Action Code	Action Code <b>G (Generated Removal)</b>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8			Blank
46	3	Alpha/Num	Notification Code	<b>GRP</b> (Generated Removal Pending)
49	8	Num	Last Service Date	Format: YYYYMMDD (from Bill Unit)

## When Notification Code = GRC (Generated Removal Canceled)

The layout of the first eight data elements of each RSP record are the same record to record (*See Data Elements above the bolded line*).

The **GRC Notification Code** is generated as a result of another Supplier's "cancel add customer" request.

Example: Customer rescinds supplier offer / Supplier refuses customer enrollment. Position 49 contains the Confirmation Number of the Rescind transaction that was canceled.

The record includes an additional data element (*See Data Elements above the bolded line*).

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) 2 Digit Rate Code
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID) 3 Digit Sequence Number 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8	Num	Effective Date	"blank"
46	3	Alpha/Num	Notification Code	<b>GRC</b> (Generated Removal Cancelled)
49	9	Num	Confirmation Number	Confirmation Number of the former GRP (Generated Removal Pending) transaction that was canceled



## When Notification Code = REJ (Rejected)

The layout of the first eight data elements of each RSP record are the same record to record

(See *Data Elements above the first bolded line*)

An additional eight data elements contain an exact copy of the record in the inbound from-Supplier-to-Columbia REQ file (See *Data Elements above the first bolded line*).

The record includes an additional two data elements (See *Data Elements above the first bolded line*).

Position	Length	Data Type	Data Element Name	Additional Information
1	2	Num	Company	2 Digit Columbia Gas Company 38 (Virginia)
3	5	Alpha/Num	Supplier Rate Code	2 Character Supplier Code 1 Character State V (Virginia) or "blank" 2 Digit Rate Code or "blank" <i>If State and Rate Code in REQ transaction are invalid, State and Rate Code may be "blank"</i>
8	12	Num	Customer Account Number	8 Digit Permanent Customer Identification Number (PCID), 3 Digit Sequence Number, 1 Digit Check Digit
20	1	Alpha/Num	Action Code	<i>Valid values are Notification Code dependent</i> See valid <a href="#">Action Codes</a>
21	9	Num	Confirmation Number	Unique Columbia-generated number
30	8	Num	Notification Date	Format: YYYYMMDD Date notification is sent
38	8			Blank
46	3	Alpha/Num	Notification Code	<b>REJ</b> (Rejected)
49	1	Alpha/Num	Action Code	As received
50	12	Num	Customer Account Number	As received
62	5	Alpha/Num	Supplier Rate Code	As received

Continuation: When Notification Code = REJ (Rejected)

Position	Length	Data Type	Data Element Name	Additional Information
67	12	Alpha/Num	Supplier Optional Information	As received
79	8	Num	Nomination Group Number	As received in REQ
87	2	Num	Error Count	Maximum value is "20"
				Indicates number of Error Codes in next data element.
89	4	Num	Error Code	See table of valid <a href="#">Audit Error Code Listing</a>