



COLUMBIA GAS OF VIRGINIA, INC. (Columbia)

AVIATOR WEB SITE REGISTRATION AND MASTER USER ID AGREEMENT AMENDMENT

This Amendment form is for use by Aviator User ID holders to either change **existing** Aviator Access Levels or reassign the Master User ID to an employee other than previously identified. Any request by a Company which has not previously established a Master User ID must be made via the Aviator Web Site Registration and Master User ID Agreement. You and Requester agree to comply with terms and conditions of other applicable Columbia Gas Agreements regarding access to and use of information provided on or through the Aviator web site, including but not limited to the Aviator Web Site Access Agreement(s) <https://www.nisourcesuppliers.com/>

Requester is seeking (check one):

- ☐ To reassign the Master User ID to an employee other than that previously identified, i.e. replace the Master User
- ☐ To make changes to existing Aviator Access Levels grant User ID Access to Aviator Subsystem(s)

REMOVE As Master User:

Name: _____

Reason: _____

GRANT Master User status to Requestor for the following:

- ☐ Electronic Meter Data Collection System (EMDCS)
- ☐ Electronic Payment Option (ePayment)

GRANT User status to Requestor for the following:

- ☐ Nominations System (NOMS)
- ☐ Gas Transportation Reports (GTS RPTS)
- ☐ Customer Concerns (CONCERNS)

Requester's Company Name: _____

Mailing Address: _____

First/Last Name: _____

Job Title: _____

E-Mail Address: _____

Office Number: _____

Current Aviator User ID: CS _____



I acknowledge that I am an employee of the Company listed above ("Requestor") and that I do have authorization from said Requestor to access and review information on the applicable transportation accounts and/or invoices for said Requestor.

I understand that information in the Gas Transportation Reports is subject to change and is the best information available at the time the report is accessed. I also understand that all information obtained through Gas Transportation Reports is competitively sensitive, proprietary in nature and confidential and is to be utilized only for management and/or billing of the transportation account(s). I and the Requestor further agree to keep confidential and not to disseminate generally or specifically to anyone in any manner whatsoever the information accessed through Aviator except for the uses as specified in the preceding sentence or when the information is made publicly available by Columbia as a result of filings with governmental agencies, or where law otherwise requires disclosure.

I understand that there is only one access code per Requestor invoice and I agree to be the administrator of that access code for said Requestor invoice(s) listed above. I further agree not to disclose or divulge the access code or Invoice Information (directly or indirectly) except to those parties who have a need to know the invoice information for the purpose of enabling the receiving party to perform a review of the payment and management of the Company's transportation account.

Signature: _____ Date: _____

Failure to follow these instructions will delay your request. Upon completion of the setup, the requestor will receive confirmation via e-mail; the notice will contain whether the request was granted. A Columbia representative may reach out to you if any additional information is needed.

Please email the completed form to: Transportationsupport@nisource.com

If you have any questions please contact your Columbia Representative.