Appendix
Customer Billing Options

Applicant Information

Legal Name: _____
DBA: _____
Contact Person: _____
Address: _____
Phone Number: _____
E-Mail: _____
Web Site: _____

You the Applicant, have read, and agree to abide by the rules and regulations set forth in the Columbia Gas of Ohio, Inc., (hereinafter referred to as "Company") tariff, and that those rules and regulations are subject to change without notice.

Company offers Consolidated and Dual billing options as outlined in Section VII, Part 12 of its tariff to a Retail Natural Gas Supplier or Governmental Aggregator (hereinafter referred to as "Supplier") participating in the Company's Customer CHOICE^{SM} Program.

Consolidated Billing (Option 1)

Company bills the customer for the Supplier gas commodity, transportation service, and other applicable charges, taxes, including arrearages. Company will not bill Supplier cancellation fees or any other special fees. Consolidated Billing accommodates the following two billing options or a combination of the two billing options: Rate Ready and Bill Ready. Supplier may select one or both options below.

Supplier Selection: ☐   ☐
(Select one or both)   Rate Ready   Bill Ready

Rate Ready

Supplier submits to Company the specific rate per Mcf. The Company's prepared customer bill presents a Company calculated Supplier charge (based on Supplier rate and Company metered consumption), Company's transportation service charge, and Company provided standard messages.

The Company reserves the right to limit the number of rate codes. Supplier will notify Company of its rate in the electronic Rate submission file or a new Supplier Rate Statement form, by the 20th of each month, or first business day prior to the 20th, if the 20th is a Saturday, Sunday, or legal holiday, prior to the billing cycle during which the rate is to be effective.

Company will provide an electronic response file(s) or a pre-bill to the Supplier for each rate

change or addition prior to Company's unit 21 billings.

Each Supplier must review:

1. Their electronic response file(s) to ensure that the rate changes are accepted and are as intended for billing. Any correction must be made during the Rate Submission window.
2. Their pre-bill and acknowledge that the rates are correct or must indicate any errors to the Company.

All pre-bill confirmations from Supplier must be received before unit 1 billing. If Supplier does not notify Company of approval or of any required changes to the pre-bill within the designated time frame, such silence by Supplier shall be deemed to be an approval of the pre-bill.

If Supplier submits an account on the wrong rate, the Supplier is responsible for making the customer financially whole. Company may, at its option, make the adjustment for the Supplier at an agreed-upon fee. Refer to tariff for charges.

Bill Ready

Company transmits to Supplier the customer metered consumption data. Supplier transmits to Company a customer-specific charge that is ready to be placed on the bill (exclusive of all non-gas cost service charges), within 3 business days following transmittal of customer metered consumption data. The customer bill presents the exact charge provided by Supplier, Company's transportation service charge and the Company provided standard message(s). Supplier must complete Company certification process.

To complete certification process, Supplier must:

1. Provide certification process-related contacts
2. Train Supplier personnel
3. Assess process and/or technology impact and respond as needed
4. Pass process and technology tests with Company

Taxes

Supplier's rates and charges transmitted to the Company shall exclude sales taxes. Company will calculate state and local taxes and add the amount calculated to the gas supply charges.

The Supplier has the responsibility for identification of the sales tax status of its Customers including, but not limited to: 1) the collection and maintenance of certificates of exemption; 2) the identification of governmental Customers exempt from sales tax, but not required to submit certificates of exemption; 3) the submission to the Company via electronic means (as defined

by the Company) of information related to the Customers' sales tax exemption status; 4) the installation and maintenance of equipment and software required to code Customers as being exempt from sales tax for submission to the Company's electronic data file system; and 5) the processing of retroactive adjustments of bills and pass back of refunds where Customers were exempt from the payment of sales tax, but exemptions were not timely recognized. The Company assumes no responsibility or liability for the Supplier's misapplication of tax-exempt status to a Customer. Supplier shall release, waive and hold the Company harmless for any

assessments, penalties, liabilities or claims of any kind whatsoever, related to the Supplier's misapplication of tax-exempt status to any Customer.

Payment to Supplier

Company shall pay Supplier by the 25th day of the month following the customer billing for all amounts billed on Supplier's behalf by Company, subject to the offset or recoupment of any amounts owed to Company. Such payment to Supplier by Company shall occur regardless of payment or non-payment by the customer. However, if, after a 30-day notice, the customer fails to pay for the gas cost portion of the bill, Company may remove the customer from the Customer CHOICE^{SM} Program and return the customer to sales service under the applicable sales tariff. Company will electronically notify Supplier of the customer's removal from its customer pool.

The monthly billing report reflects customers' actual billed transport volumes as reported to Supplier. It is generated by Company's revenue reporting system.

Dual Billing (Option 2)

Dual billing option allows the Supplier to bill the customer for gas commodity, including arrearages and any applicable taxes. The Company will bill the customer for the transportation service and other applicable charges, including arrearages. A customer billed under this option will received two separate bills.

I have read the above, and agree by all terms specified herein.

Choice Supplier Representative

Signature: _____
Name (Print): _____
Title: _____
Date: _____